



**1000 Throckmorton  
Fort Worth, TX 76102  
(817) 392-6170**

**Minutes as Recorded: May 17, 2006  
Tarrant County Local Emergency Planning Committee Meeting**

**Members Present:**

Barry Dunham – Pratt & Whitney/DARO	Gregg Vines – Exelon Corporation
Tag Coolidge – TALEM, Inc.	Greg Petrey – Tarrant 911 District
John Hellman – American Red Cross	John Genuise – BEP
Ralph Wimp – Valero Corp.	Robert Berndt – Tarrant County Govt.
Thomas Heilman – Flint Hills Resources	Tom Legler – Mansfield Fire Dept.
Robert Durden – Akzo Nobel	Sam Williams – Lockheed Martin
Travis Schulte – Tyson Foods	Paul Gorman – TCEQ
Perry Bynum – Haltom City Fire Dept.	Elaine Becker – Print Pak, Inc.
Carla Smith – Cardinal Health	James Yeager – XTO Energy
Jesus Delatorre – US Cold Storage	Summer Wilhelm – FW/TC OEM
Joe Delane – DFW Airport	Ken Fuquay – DFW Airport

**I. Call to Order**

Meeting called to order by Chairman Travis Schulte at 2:10pm.

Joe Delane (DFW Airport): Welcome

**II. Approval of Minutes**

Chairman Schulte asked if there were any corrections to the minutes. Seeing none, Chairman Schulte asked for a motion to accept the minutes as written. The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

**III. Financial Report**

Treasurer, Robert Berndt, gave the current treasurers report.

**IV. Presentations**

- Rebeca Garcia, PharmD, DABAT
  - Gave presentation on the Poison Center and Services they offer (See Attached PowerPoint Presentation)

**IV. Old Business**

**a) FY06 HMEP Grant Application**

- We were awarded a total of \$10,936.50.
- State Match: \$8,749.20/Local Match: \$2,187.30

- Decisions made for spending the funds required due to variance between application amount and actual award amount.
  - 8 HotZone Scholarships: \$4219.20
  - Public Education Display Items: \$3000.00
  - Promotional Items: \$3,717.30

## **V. New Business**

### **a) Confirmation of New Members**

- Elaine Becker – Print Pak, Inc.

### **b) LEPC Expectations**

- Travis Schulte created a questionnaire and distributed it to the group. He asked that members complete the information to gauge how the LEPC, first responders, and private entities can help each other.
- It was recommended that the form be created into an electronic version for distribution.

### **c) 2006 Tier 2 Electronic Submission Requirements**

- Motion was made, seconded, and passed unanimously for the LEPC to pay for a mail – out to reporting facilities requesting electronic submission in the upcoming reporting year. Summer Wilhelm will send out the mailer closer to the end of the year.

### **d) LEPC Website**

- The City of Fort Worth currently hosts the Tarrant County LEPC website.
- Fort Worth's website is getting a face lift. The LEPC has two options:
  - Leave the website the way it is without translation into the new system and have it done at a later date, or
  - Allow COMSYS to translate the website into the new format to make it easier for editing. The issue with this option is that it will look like the City of Fort Worth website for a while.
- Membership voted to allow transformation with a notice at the top of the page that site is currently under going construction but is the TARRANT COUNTY LEPC website.
- We also have the opportunity to upgrade the website with the face lift and a discussion was held about what features the membership would like to see on the new site.

## **VI. Tour of DFW Airport Operations Center**

**VI. Adjournment :** The meeting adjourned at 4:30pm

## **VIII. Future Meetings**

- a) November 8, 2006: TBD
- b) February 14, 2007: TBD
- c) May 16, 2007: TBD