



**1000 Throckmorton
Fort Worth, TX 76102
(817) 392-6170**

**Minutes as Recorded: November 9, 2005
Tarrant County Local Emergency Planning Committee Meeting**

Members Present:

| | |
|--------------------------------------|--|
| Peter Bernard – Tyson Foods | Travis Schulte – Tyson Foods |
| Thomas Moreau – Atco Rubber Products | Frank Monroe – US Cold Storage |
| Jesus DeLa Torre – US Cold Storage | Greg Vines – Exelon Power Handley |
| Leonardo Venzor – Sealed Air | Tom Heilman – Flint Hills Resources |
| John Montou – Citgo Petroleum Corp. | Richard Gaddie – Citgo Petroleum Corp. |
| Robert Durden – Akzo Nobel | Robert Berndt – Tarrant County |
| Greg Petrey – Tarrant 911 District | Tom Legler – Mansfield FD |
| Perry Bynum – Haltom City EM | John Hellman – American Red Cross |
| Sam Williams – Lockheed Martin | Ralph Wimp – Valero LP |
| Ed Daniels – Lockheed Martin | Gary Medsey – BEP |
| Monica Riney – Pratt & Whitney | Roger Cadenhead – EPA |
| Scott Norris – Flint Hills Resources | Summer Wilhelm - FW/TC OEM |

I. Call to Order

Meeting called to order by Chairman Ed Daniels at 2:10pm.

II. Approval of Minutes

Chairman Daniels asked if there were any corrections to the minutes. Seeing none, Chairman Daniels asked for a motion to accept the minutes as written. The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

III. Financial Report

Jim Stewart was unavailable for the November meeting and the approval of the financial report was deferred for the February meeting.

IV. Presentations

No Presentations were made.

IV. Old Business

a) FY05 HMEP Grant Update: Ms. Summer Wilhelm – LEPC Coordinator gave an update to the members noting the items purchased and the completion of the FY05 grant. Samples of items purchased were passed around for members to view.

b) Elections of LEPC Officers: Deferred to New Business by Chairman Ed Daniels.

c) 6th Annual HotZone Conference: 3 members were able to attend this year's conference. Gary Medesy (BEP), Roger Cadenhead (EPA), and J.D. Stafford (FWFD) gave summations of sessions they attended and overall impression of the conference.

Roger Cadenhead (EPA) – will coordinate E-Plan presentation for the February meeting.

V. New Business

a) Confirmation of New Members: The confirmation of 7 new members was motioned and seconded to accept. The members of the LEPC passed the motion unanimously for the following people: Travis Schulte - Tyson Foods; Brady Steele - TAS; Peter Bernard – Tyson Foods; Eric Carter – Arlington Emergency Management; Monica Riney – Pratt & Whitney; Leonardo Venzor – Sealed Air; Gregg Vines – Exelon Power Handley

b) Elections of LEPC Officers: Chairman Ed Daniels announced that current officer terms end with the calendar year and new officers must be elected. He asked for a motion to handle elections electronically through Ms. Summer Wilhelm. The approval was motioned and seconded. The members of the LEPC voted unanimously to vote on the next officers by electronic means.

c) FY06 HMEP Grant Application: Vigorous discussion was held about the project possibilities for this year's application. It was agreed upon by the membership that this year we would like to submit for training and exercises in addition to public education and the CAMEO training. Chairman Ed Daniels asked for a motion to submit the application with the following projects: HazMat response drills; CAMEO training; HotZone scholarships; and Public Education. The approval was motioned and seconded. The membership of the LEPC voted unanimously to submit the FY06 application with those projects.

d) Dallas/Ft. Worth Multi-Modal Seminar: Ms. Wilhelm was unable to retrieve an electronic brochure to include in the meeting packet, she will get one and email it to the membership. Mr. Cadenhead had a copy of the brochure and provided the email address for the seminar to be held December 6-7, 2005.

VI. Questions, Comments, Announcements

VII. Future Meeting Location Suggestions:

- Arlington Training
- Tyson Foods
- Exelon Power Handley

VII. Adjournment

VIII. Future Meetings

- a) February 15, 2006: TBD
- b) May 17, 2006: TBD
- c) August 16, 2006: TBD