



**1000 Throckmorton
Fort Worth, TX 76102
(817) 392-6170**

**Minutes as Recorded: May 18, 2005
Tarrant County Local Emergency Planning Committee Meeting**

Members Present:

Jeff Pakeltis – Johnson County LEPC	Scott Ritch – Johnson County LEPC
Howard Maynard – Eagle Construction	Robie Robinson – Tarrant County
Mark Mahan – Intern FW/TC OEM	Frank Monroe – US Cold Storage
Thomas Moreau – ATCO Rubber Products	Michael Wuller – Best Maid
Roger Cadenhead – US EPA	Gene Rattan – Tarrant Co. Health Dept.
Michael Keller – FAA	Darryl Gray - Federal Prison
Gary Cochran – Westlake DPS	Doyle A. Shelton – Richland Hills FD
Marty Verdeyen – Ball Corporation	Ralph Wimp – Valero LP
J.D. Stafford – Fort Worth FD	Wendell Lancaster – Fort Worth Fire
Suzanna Perea – TCEQ	Johnny Srader – Motorola
Keith Williams – GT Products	Mark Bethany – FWISD
Tom Legler – Mansfield FD	Rick Evans – ARC
John Hellman - ARC	Summer Wilhelm – FW/TC OEM

I. Call to Order

Chairman Ed Daniels called the meeting to order at 2:15 pm

II. Approval of Minutes

Chairman Daniels asked if there were any corrections to the minutes. Seeing none, Chairman Daniels asked for a motion to accept the minutes. The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

III. Financial Report

Jim Stewart was unavailable for the May meeting and approval of the financial report was deferred for the August Meeting.

IV. Old Business

a) Confirmation of New Members

The question of the State's guidelines for accepting new members was posed at the February meeting. An outline of the requirements from the LEPC handbook was included in the handouts given at the beginning of the meeting.

b) FY05 HMEP Grant Proposal and Approval

Summer Wilhelm, Acting LEPC Coordinator gave an update on progress of the HMEP grant. Outlining the projects submitted by Raymond Rivas on behalf of the LEPC.

- **Public Awareness Brochures and public information items** – HMEP FY04 funding allowed the Tarrant County LEPC to establish a public education campaign. With FY05 funding the LEPC plans to expand upon the foundation that was established.
- **Distribution of Chemical Emergency Information in Fort Worth Star Telegram** – A full page informational ad that gives chemical emergency information to residents of Tarrant County. This will be distributed to approximately 400,000 residents that either read or subscribe to the Fort Worth Star Telegram.
- **Temporary Employee for Tier II report data entry** – to ensure that the City and County's emergency responders are provided with useful hazard materials information the Tier II database will be update in the electronic database.
- **CAMEO Training for First Responders in Tarrant County** – Conduct software training for first responders through out the county. The training will also cover ALOHA air plume modeling program, and the MARPLOT mapping program.

c) Elections of LEPC Officers

The committee meeting and nominations have not taken place. Will need to determine elections prior to end of current officer terms.

d) Approval for Payment of LEPC Website

At the February meeting the LEPC voted unanimously to pay for the renewal of the Tarrant County LEPC website. It has since then been renewed and is still currently being hosted by the City of Fort Worth.

e) LEPC Regional Conference

Gary Medesy of the Bureau of Engraving and Printing provided an outline of the LEPC conference which was included in the handouts.

V. New Business

a) Confirmation of New Members

The confirmation of New Members was motioned and seconded to accept. The members of the LEPC passed the motion unanimously.

a) Intern Hired

Mark Mahan, a EADP student at the University of North Texas has been hired by the Fort Worth – Tarrant County OEM to input Tier II reports and create CAMEO CD for distribution.

a) OPEN Overview

Summer Wilhelm gave an overview and passed out brochures on OPEN (Operation Partnership Emergency Notification). This group was created after the 2000 Tornado to alleviate some of the problems with notifying businesses in the downtown area. Since its inception it has expanded and has become a strong public-private

partnership throughout the City of Fort Worth. The intention is to expand the program across Tarrant County.

a) LEPC Certificate Samples

At the February meeting, members decided not to create ID badges and to have certificates of membership for their records. Summer Wilhelm created 5 samples and passed them through the group for voting. The membership had a majority vote. Certificates will be created once the membership list has been finalized.

g) Future LEPC Meeting / Tours

If interested in hosting future LEPC meetings, please contact Chairman Daniels or Summer Wilhelm.

VI. Questions, Comments, Announcements

VII. Adjournment

The meeting was adjourned at 3:30 pm and a tour of the Bell Helicopter Plant was given.

VIII. Future Meetings

- a) August 17, 2005 – To be Announced
- b) November 9, 2005 – To be Announced
- c) February 15, 2006 – To be Announced