



**1000 Throckmorton  
Fort Worth, TX 76102  
(817) 871-6176**

**Minutes for Tarrant County Local Emergency Planning Committee Meeting  
August 20, 2003  
Bureau of Engraving and Printing, 9000 Blue Mound Rd.**

**Members Present:**

Raymond Rivas - Fort Worth OEM	Alfred Walker - Amon Carter Museum
Ed Daniels - Lockheed Martin	Don Wilson – Westlake DPS
Sam Williams - Lockheed Martin	Michael Thetford - Haslet Fire Department
Tom Moreau - Atco Rubber	John Apodaca - American Red Cross
Stacy Howard – FAA	Sarah Tufts - American Red Cross
Tag Coolidge - TALEM, Inc.	Marco Hernandez - Sara Lee Foods
Joe Miller - Garner Environmental	Troy Leitschuh - IESI Corp
Larry Putnam - Garner Environmental	Terry Bitner – IESI Corp
Merritt Kendall - DFW Airport	Damon Tofte - IESI Corp
Joe Delane - DFW Airport	Ron Holmes - Johnson & Johnson
John Montou – Citgo	Deb Martin - Johnson & Johnson.
Richard Gaddie - Citgo	Alan Reimer - Johnson & Johnson
Luis Montoya – American Red Cross	Jason Lane – TCEQ
Mike Wuller - West Maid Products	William Preston - Horizon Milling
Steven Cordas, DO MPH	Keith Williams - GT Products, Inc
Starr E. Austin - American Airlines	Robert Berndt – Tarrant County
Bud Chaffin - American Airlines	Marion M. Henderson - Lockheed Martin
Bill O’Neil - American Airlines	Kelly Martin - Sara Lee Foods
Cate Shaw - Akzo Nobel	John D. Patterson - Coppell Fire Department
Ryan Roark - Akzo Nobel	Isaiah Liggins – BEP
Mike Leaper - Amon Carter Museum	Gary Medesy - BEP

**I. Call to Order**

The meeting was called to order by Chairman Ed Daniels at 1:08 pm.

## **II. Approval of Minutes**

Chairman Daniels asked if there were any corrections to the minutes. Seeing none, Chairman Daniels asked for a motion to accept the minutes. The approval was motioned and seconded. The motion was passed by the members of the LEPC unanimously.

## **III. Financial Report**

The Financial Report was deferred by Chairman Daniels.

## **IV. Old Business**

### **a. Confirmation of New Members**

The committee confirmed six new members in the last meeting.

### **b. LEPC Bylaw Ratification**

## **V. New Business**

### **a. Confirmation of New LEPC Members**

Ryan Roark – Akzo Nobel  
Mike Leeper – Amon Carter Museum  
Damon Tofte – IESI  
Terry Bitner - IESI

The confirmation of new members was motioned and seconded. The motion was passed by the members of the LEPC unanimously.

### **b. Update – Replacement of LEPC Coordinator**

Mr. Raymond Rivas has assumed the position of LEPC Coordinator. A permanent replacement will be announced at the November Meeting.

### **c. Regional EPA LEPC & Hot Zone Conference**

Hot Zone conference and LEPC Region VI will both be held this fall. A mailer was distributed to inform the members of conference dates. Mr. Daniels inquired if there were any member present that were interested in attending the LEPC Conference and represent the Tarrant County LEPC.

### **d. Recognition of John Patterson**

Mr. Patterson was present at the meeting and was recognized for his efforts and hard work while the LEPC Coordinator. Currently Mr. Patterson is an Emergency Management Officer for the Coppell Fire Department.

## **VI. Questions, Comments, Announcements**

Question of how the LEPC plans to utilize plans that are submitted. It was determined that at the November meeting there would be an overview of what the LEPC is required by law to perform.

Mr. Rivas requested a host location for the November LEPC Meeting and Tour.

STEP meeting in Grapevine is scheduled for August 26, 2003 at Spring Creek BBQ in Grapevine.

**VII. Program Tour of the Bureau of Engraving and Printing Facility**

An overview of the bureau and facility was given to the members of the LEPC. The Western Currency Facility in Fort Worth produces 54% of the United States paper currency. The daily production rate is approximately 18 million notes per day, with an average face value of \$253 million.

The members of the LEPC were escorted on a tour of the facility.

**VIII. Adjournment**

Chairman Daniels adjourned the meeting at 3:05 pm.

**IX. Future Meetings**

- a) February 18, 2004—To be Announced
- b) May 19, 2004— To be Announced