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Fort Worth, TX 76102
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**Minutes for Tarrant County Local Emergency Planning Committee Meeting
Tarrant County Local Emergency Planning Committee Meeting -
Tarrant County College (Northwest Campus)
Fire Service Training Center
4801 Marine Creek Parkway
Room 1101
November 10, 2004**

Members Present:

Raymond Rivas – Fort Worth OEM	Sam Williams – Lockheed Martin
Gary Medesy – BEP	John Belsly – Red Cross
Sarah Bostwick – Red Cross	Dale Wilken – Red Cross
Robert Berndt – Tarrant County	Darryl Gray – Federal Prison (FTW)
Richard Siggers – Americredit	Curtis Wales – Motorola
Robert Durden – Akzo Nobel	Frank Monroe – United States Cold Storage
Tom Moreau – ATCO Rubber Products	Isaiah Liggins Jr. – BEP
Gary Medesy – BEP	Stephen Tidd – SRS
Scott Norris – Flint Hills Resources	David Palla – Hurst Fire Department
Don Wilson – Town of Westlake	Brandon Cooper – TCEQ
Alec McDonald – TCEQ	Merritt Kendall – DFW Airport
Patrick Bolton – Gaiatech, Inc.	Ed Daniels – Lockheed Martin

I. Call to Order

Raymond Rivas called the meeting to order at 2:15 pm

II. Approval of Minutes

Chairman Daniels asked if there were any corrections to the minutes. Seeing none, Chairman Daniels asked for a motion to accept the minutes. The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

III. Financial Report

This item will be deferred until next meeting

IV. Old Business

a) Confirmation of New LEPC Members

The confirmation of new members. The confirmation of New Members was motioned and seconded to accept. The members of the LEPC passed the motion unanimously.

b) City of Fort Worth WMD Symposium

The Fort Worth-Tarrant County OEM requested a donation of \$150 at the May 19th LEPC meeting to help offset cost of the conference. Funding was provided by the Fort Worth Fire Department, thus LEPC funding assistance is not needed at this time

c) HMEP Grant Public Education Brochure

Mr. Rivas presented the new shelter-in-place brochure that was developed through the FY04 Hazardous Materials Emergency Planning. For copies of brochures please contact Mr. Rivas.

d) Texas medical rangers and the Medical Reserve Corps

Dr. Cordas gave a brief presentation on the Texas Medical Rangers and the Medical Reserves Corps (MRC). The Texas State Guard Medical Reserve Corps is has been part of the State Guard since January 2003, established by order of Governor Rick Perry. More information can be obtained at, <http://www.texasmedicalrangers.com/>.

e) LEPC Member Certificate and LEPC Membership Card

A plan that would make the LEPC more proactive by allowing members to contribute to the development of goals and objectives was posed to the group. The group would meet twice a year and determine projects for future grants that the LEPC would apply for in the future. Mr. Daniels made a motion to create a subcommittee to develop the plan and motion was approved unanimously.

f) Future LEPC Meeting / Tours

If interested in hosting future LEPC meetings, please contact Chairman Daniels or Raymond Rivas.

- Meetings tend to be attended by more if there is a tour included in the meeting
Discussion about a host plaque to be given to the facility that furnishes the meeting location and/or tour.

V. Program Tour of Baylor Regional Medical Center at Grapevine

VI. New Business

a) Confirmation of New Members

The confirmation of new members. The confirmation of New Members was motioned and seconded to accept. The members of the LEPC passed the motion unanimously.

b) FY05 HMEP Grant Proposal and Approval

Raymond Rivas acting for Chairman Daniels, submitted the HMEPG FY05 to the Governors Division of Emergency Management. Mr. Rivas asked for a motion for approval of HMEP grant submission. The following projects were submitted for grant funding:

- **Public Awareness Brochures and public information items** – HMEP FY04 funding allowed the Tarrant County LEPC to establish a public education campaign. With FY05 funding the LEPC plans to expand upon the foundation that was established.
- **Distribution of Chemical Emergency Information in Fort Worth Star Telegram** – A full page informational ad that gives chemical emergency information to residents of Tarrant County. This will be distributed to approximately 400,000 residents that either read or subscribe to the Fort Worth Star Telegram.
- **Temporary Employee for Tier II report data entry** – to ensure that the City and County's emergency responders are provided with useful hazard materials information the Tier II database will be update in the electronic database.
- **CAMEO Training for First Responders in Tarrant County** – Conduct software training for first responders through out the county. The training will also cover ALOHA air plume modeling program, and the MARPLOT mapping program.

The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

c) UTD Emergency Preparedness Seminar

Mr. Rivas presented the brochure that was received from the University of Dallas (UTD). UTD is hosting a series of seminars throughout the year that will identify various risks that North Texans are faced with on a regular basis. Such topics include: severe weather, pipeline safety and chemical emergency awareness.

d) Elections of LEPC Officers

A selection committee was initially selected to meet and identify potential members that might be interested in serving as an officer for the Tarrant County LEPC. The following members agreed to sit on the committee:

- Richard Siggers
- Ed Daniels
- Darryl Gray
- Raymond Rivas

The sub-committee will meet before the next LEPC meeting and discuss the selection of members to be nominated for officer positions.

e) LEPC Member Certificate

It was determined that official certificates for members would be provided. A vote was taken to issue certificates instead of issuing LEPC Member ID card. The certificates will be more cost effective and would be easier to maintain. The motion was passed unanimously to issue Membership Certificates.

f) Future LEPC Meeting / Tours

If interested in hosting future LEPC meetings, please contact Chairman Daniels or Raymond Rivas.

VI. Questions, Comments, Announcements

1. Robert Berndt announced an Emergency Management Officer position that is currently vacant within the Tarrant County organization. Anyone interested in applying can obtain more information from Tarrant County Human Resources.
2. Correction to the August 18th minutes – Tour of Baylor Hospital in Grapevine needs to be added to the minutes.

VII. Adjournment

Mr. Rivas adjourned the meeting.

VIII. Tour of TCC Fire Service Center

IX. Future Meetings

- a) May 18, 2005 – To be Announced
- b) August 17, 2005 – To be Announced
- c) November 9, 2005 – To be Announced