



**1000 Throckmorton  
Fort Worth, TX 76102  
(817) 392-6176**

**Minutes for Tarrant County Local Emergency Planning Committee Meeting  
Baylor Regional Medical Center at Grapevine -  
Center for Continuing Education  
1650 W. College, Grapevine, TX 76051  
August 18, 2004**

**Members Present:**

Raymond Rivas – Fort Worth OEM  
Gary Medesy – BEP  
Ed Keeser – Americold Logistics  
Tom Heilman, FHR/Koch Pipeline  
Karen Ramseyer, Baylor Medical  
Tom Dicker, Trammell Crow Eng.  
Keith Williams, GT Products  
Andrea Becicka, Baylor Medical  
Frank Monroe, US Cold Storage  
Stephen Tidd, SRS

Sam Williams – Lockheed Martin  
Everardo Criado – US Cold Storage  
Rick Wallace, Baylor Medical  
Tammy Luttrull, Baylor Medical  
Ralph Wimp, Valero  
Don Wilson, Town of Westlake  
Dee Dee Ogin, Baylor Medical  
Victor Arnett, US Cold Storage  
Brent Candler, TCEQ  
Marty Verdeyen, Ball Metal Beverage Cont Corp

**I. Call to Order**

Raymond Rivas called the meeting to order at 2:15 pm

**II. Approval of Minutes**

Chairman Daniels asked if there were any corrections to the minutes. Seeing none, Chairman Daniels asked for a motion to accept the minutes. The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

**III. Financial Report**

This item will be deferred until next meeting

#### **IV. Old Business**

##### **a) Confirmation of New LEPC Members**

The confirmation of new members. The confirmation of New Members was motioned and seconded to accept. The members of the LEPC passed the motion unanimously.

##### **b) Hazardous Materials Emergency Planning Grant (FY04)**

The Tarrant County LEPC received \$29,750 by DOT with a 20% match from the City of Fort Worth. The grant is to be used for public education and the develop a brochure and web site to convey the LEPC message to the public. It will also be used to pay for the entry of Tier II Reports.

Milestones:

- Received \$29K for public education and training
- Subcommittee was formed for grant distribution
- Working on a tri-fold brochure
- Will have a sample of the brochure at the next meeting Tier II reports being entered into Tier II submit and Cameo CD's will be made and distributed to local fire departments

##### **c) City of Fort Worth WMD Symposium**

The Fort Worth-Tarrant County Office of Emergency Management will be hosting the 1<sup>st</sup> annual WMD Symposium August 26, 2004 at the Fort Worth Convention Center. The Fort Worth-Tarrant County OEM requested a donation of \$150 from the LEPC to help offset cost of the conference. Mr. Daniels made a motion for the donation and motion was approved unanimously for the amount of \$150.

##### **d) TCC Weapons of Mass Destruction/Radiological Incident Course**

A brochure was distributed for a WMD Class to be held at TCC.

##### **e) LEPC Business Plan**

A plan that would make the LEPC more proactive by allowing members to contribute to the development of goals and objectives was posed to the group. The group would meet twice a year and determine projects for future grants that the LEPC would apply for in the future. Mr. Daniels made a motion to create a subcommittee to develop the plan and motion was approved unanimously.

##### **f) Future LEPC Meeting / Tours**

If interested in hosting future LEPC meetings, please contact Chairman Daniels or Raymond Rivas.

- Meetings tend to be attended by more if there is a tour included in the meeting Discussion about a host plaque to be given to the facility that furnishes the meeting location and/or tour.

## **V. New Business**

### **a) Confirmation of New Members**

The confirmation of new members. The confirmation of New Members was motioned and seconded to accept. The members of the LEPC passed the motion unanimously.

### **b) City of Fort Worth WMD Symposium**

The Fort Worth-Tarrant County OEM requested a donation of \$150 at the May 19th LEPC meeting to help offset cost of the conference. Funding was provided by the Fort Worth Fire Department, thus LEPC funding assistance is not needed at this time

### **c) HMEP Grant Public Education Brochure**

Mr. Rivas presented the new shelter-in-place brochure that was developed through the FY04 Hazardous Materials Emergency Planning. For copies of brochures please contact Mr. Rivas.

### **d) Texas medical rangers and the Medical Reserve Corps**

Dr. Cordas gave a brief presentation on the Texas Medical Rangers and the Medical Reserves Corps (MRC). The Texas State Guard Medical Reserve Corps is has been part of the State Guard since January 2003, established by order of Governor Rick Perry. More information can be obtained at, <http://www.texasmedicalrangers.com/>.

### **e) LEPC Member Certificate and LEPC Membership Card**

This item will be deferred until next meeting

### **f) Future LEPC Meeting / Tours**

Mr. Rivas

## **VI. Questions, Comments, Announcements**

There were no questions, comments or announcements made.

## **VII. Adjournment**

Mr. Rivas adjourned the meeting.

## **VIII. Future Meetings**

- a) February 16, 2005 – To be Announced
- b) May 18, 2005 – To be Announced
- c) August 17, 2005 – To be Announced