



**1000 Throckmorton  
Fort Worth, TX 76102  
(817) 392-6176**

**Minutes for Tarrant County Local Emergency Planning Committee Meeting  
May 19, 2004  
Tarrant County Fire Marshals  
2750 Premier Street, Fort Worth, TX 76111**

**Members Present:**

Raymond Rivas – Fort Worth OEM  
Ed Daniels – Lockheed Martin  
Rudy Garcia – JPS Health Network  
Sarah Tufts – American Red Cross  
Darryl Gray – Federal Prison  
Robert Berndt – Tarrant County  
Nathan Loftice – City of Grapevine  
Joan Norton – Lockheed Martin  
Robert Durden – Akzo Nobel  
David Palla – Hurst FD  
Ed Norris – Tarrant County PHD  
Kenneth Fuquay – DFW Airport  
Tom Moreau – ATCO Rubber Products  
Everardo Criado – US Cold Storage  
Johnny Srader – Motorola  
Michael Thetford – Haslet FD  
Isaiah Liggins – BEP  
Sam Williams – Lockheed Martin

Thomas J. Heilman – Koch Pipeline  
Johnny Davis – Osteopathic Medical  
Beth Boyd – American Red Cross  
Ed Keeser – Americold Logistics  
Patrick Bolton – GAIATECH, Inc.  
Jon A. Hempstead – JPS/TCHDPD  
D.D. Currie – Lockheed Martin  
Jim Stewart – Tarrant County, ret.  
Joan Cunningham – Ferro Corporation  
Mark Schwobel – Hurst PD  
Pat Kent – DFW Airport  
David McCurdy – DFW Airport DPS  
Richard Siggers – Americredit  
Frank Monroe – US Cold Storage  
Michael Burks – Motorola  
Mark Bethany – FWISD  
Gary Medesy – BEP

**I. Call to Order**

The meeting was called to order by Chairman Ed Daniels at 2:15 pm

**II. Approval of Minutes**

Chairman Daniels asked if there were any corrections to the minutes. Seeing none, Chairman Daniels asked for a motion to accept the minutes. The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

**III. Financial Report**

- 13 checks written during the lifetime of the account
- Lockheed Martin has contributed \$1000 last 3 years
- Received \$3000 from a fine at the beginning of the year

**IV. Old Business**

**a) Confirmation of New LEPC Members**

The confirmation of 7 new members. The confirmation of New Members was motioned and seconded to accept. The members of the LEPC passed the motion unanimously.

**b) Overview of LEPC Responsibilities**

Deferred

**c) Hazardous Materials Emergency Planning Grant (FY04)**

The Tarrant County LEPC received \$29,750 by DOT with a 20% match from the City of Fort Worth. The grant is to be used for public education and the develop a brochure and web site to convey the LEPC message to the public. It will also be used to pay for the entry of Tier II Reports.

A committee was formed to develop a list of topics to be presented in the brochure. Target audience is the residence of Tarrant County. Brochures should be made available in the community centers and schools. These two locations should have the greatest outreach into the community.

**d) Tier II Submit**

March 1, 2004 is the due date of Tier II submits. Reminder was given to start gathering information now.

**e) EPA International Hazardous Materials Spills Conference – May 4-6 2004, San Antonio, TX**

Conference designed to interact with responders. If interested, a member of the Tarrant County LEPC can go as a representative. A report would need to be given at the next LEPC meeting. Contact Chairman Daniels or Raymond Rivas if interested.

- f) **HAZWOPER Refresher – University of North Texas Health Science Center**  
Brochures on the HAZWOPER course at UNTHSC were provided to the members of the LEPC.
- g) **Future LEPC Meeting / Tours**  
If interested in hosting future LEPC meetings, please contact Chairman Daniels or Raymond Rivas.

**V. New Business**

**a) Confirmation of New LEPC Members**

The confirmation of new members. The confirmation of New Members was motioned and seconded to accept. The members of the LEPC passed the motion unanimously.

**b) Hazardous Materials Emergency Planning Grant (FY04)**

The Tarrant County LEPC received \$29,750 by DOT with a 20% match from the City of Fort Worth. The grant is to be used for public education and the develop a brochure and web site to convey the LEPC message to the public. It will also be used to pay for the entry of Tier II Reports.

**Milestones:**

- Received \$29K for public education and training
- Subcommittee was formed for grant distribution
- Working on a tri-fold brochure
- Will have a sample of the brochure at the next meeting Tier II reports being entered into Tier II submit and Cameo CD's will be made and distributed to local fire departments

**c) City of Fort Worth WMD Symposium**

The Fort Worth-Tarrant County Office of Emergency Management will be hosting the 1<sup>st</sup> annual WMD Symposium August 26, 2004 at the Fort Worth Convention Center. The Fort Worth-Tarrant County OEM requested a donation of \$150 from the LEPC to help offset cost of the conference. Mr. Daniels made a motion for the donation and motion was approved unanimously for the amount of \$150.

**d) TCC Weapons of Mass Destruction/Radiological Incident Course**

A brochure was distributed for a WMD Class to be held at TCC.

**e) LEPC Business Plan**

A plan that would make the LEPC more proactive by allowing members to contribute to the development of goals and objectives was posed to the group. The group would meet twice a year and determine projects for future grants that the LEPC would apply for in the future. Mr. Daniels made a motion to create a subcommittee to develop the plan and motion was approved unanimously.

**f) Future LEPC Meeting / Tours**

If interested in hosting future LEPC meetings, please contact Chairman Daniels or Raymond Rivas.

- Meetings tend to be attended by more if there is a tour included in the meeting
- Discussion about a host plaque to be given to the facility that furnishes the meeting location and/or tour.

**VI. Questions, Comments, Announcements**

**a. LEPC I.D. Cards**

Discussion about I.D. cards for LEPC members. Motion made, seconded, and carried Photo I.D.'s will be made at the next LEPC meeting.

Should include wording such as, "Property of LEPC" and two year expiration date. Members should be required to return cards upon leaving the LEPC.

**VII. Adjournment**

Chairman Daniels adjourned the meeting.

**VIII. Future Meetings**

- a) August 18, 2004 – To be Announced
- b) November 17, 2004 – To be Announced
- c) February 16, 2005 – To be Announced