



**1000 Throckmorton
Fort Worth, TX 76102
(817) 871-6176**

**Minutes for Tarrant County Local Emergency Planning Committee Meeting
November 12, 2003
Tarrant County Public Health Facility**

Members Present:

Raymond Rivas - Fort Worth OEM	Terry Smith – City of Haslet
Dean Holland – City of Saginaw	Bob Harvey – City of Saginaw
Rudy Garcia – Tarrant County Hospital District	John H. – Tarrant County Hospital District
Robert Durden – AKZO Nobel	Gary Medesy –BEP
Starr Austin – American Airlines/ENVT	Joe Delane - DFW Airport DPS
Pat Kent - DFW Airport DPS	David McCurdy – DFW Airport DPS
Mike Wuller – BestMaid Products	Keith Williams – GT Products
Jim Stewart	Joan Cunningham – FERRO/EHS Manager
Robert Berndt – Tarrant County	Cate Shaw – AKZO Nobel
Sam Williams – Lockheed Martin	Russell S. McQuiston – Lockheed Martin
Jason Lane – Collin Co. Dept. of Homeland Sec.	Tom Moreau – ATCO Rubber Products
Steve Barnes – ATCO Rubber Products	Frank Monroe – United States Cold Storage
Everardo Criado – United States Cold Storage	Tag Coolidge – TALEM Inc.

I. Call to Order

The meeting was called to order by Juan Ortiz acting for Ed Daniels at 2:10pm

II. Approval of Minutes

Juan Ortiz acting for Chairman Daniels asked if there were any corrections to the minutes. Seeing none, Juan Ortiz acting for Chairman Daniels asked for a motion to accept the minutes. The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

III. Financial Report

The Financial Report was presented by Jim Stewart.

Juan Ortiz acting for Chairman Daniels asked if there were any corrections to the financial report. Seeing none, Juan Ortiz acting for Chairman Daniels asked for a motion to accept the financial report. The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

IV. Old Business

a. Confirmation of New Members

The confirmation of four new members.

b. LEPC Coordinator Appointed

Juan Ortiz acting for LEPC Coordinator Raymond Rivas notified members of Mr. Rivas promotion to EMO II and noted that he was unable to attend the meeting because he was attending the EPA Regional conference in Houston.

c. LEPC Regional Conference and Hot Zone Conference

Gary Medesy made a brief presentation about Hot Zone Conference that was held in Houston.

V. New Business

d. Confirmation of New LEPC Members

The confirmation of new members was motioned and seconded. The members of the LEPC passed the motion unanimously.

e. Overview of LEPC Responsibilities

Deferred.

f. Hazardous Materials Emergency Planning Grant (FY04)

Juan Ortiz acting for Chairman Daniels submitted the HMEPG FY04 to the group for their approval. Juan Ortiz acting for Chairman Daniels asked for a motion to accept the minutes. The approval was motioned and seconded. The members of the LEPC passed the motion unanimously.

g. Future LEPC Meeting/Tours

Deferred

VI. Questions, Comments, Announcements

None

VII. Program Tarrant County Public Health Facility

Robert Berndt introduced the Tarrant County Public Health Staff who then made a presentation to LEPC.

VIII. Adjournment

Juan Ortiz acting for Chairman Daniels adjourned the meeting at 3:15 pm.

IX. Future Meetings

- a) February 18, 2004—To be Announced
- b) May 19, 2004— To be Announced